

Corpus Christi Elementary/Junior High School Handbook 2025-2026



Mrs. C Peacher - Principal
Mrs. N Jani - Assistant Principal Mrs. N Mueller - Assistant Principal

460 Watt Blvd SW | Edmonton, Alberta | T6X 1P9

Phone: 780.409.2606

Website: www.corpuschristi.ecsd.net

This agenda belongs to:

NAME: _____

GRADE & HOMEROOM: _____

Welcome to Corpus Christi Elementary/Junior High School

Principal Message

It is with great pleasure that we take this opportunity to welcome you to Corpus Christi Catholic School. Our school is a vibrant place where all children are welcomed, cherished, and supported in becoming the very best versions of themselves. We honor each child as a unique and precious gift from God and are committed to nurturing their academic, spiritual, and social growth.

At Corpus Christi, our name—"Body of Christ"—is more than a title; it reflects who we are as a community. Each member of our school—students, parents, staff, and parish partners—represents a vital part of the Body of Christ. Together, we live our faith through love, compassion, and service to one another.

We deeply value the partnership between home and school. Working together with families allows us to create a strong foundation of faith and learning that will guide our students not only in their school years but throughout their lives. As we walk this journey together, we are reminded of Christ's call to unity, support, and community.

This handbook is designed as an organizational and communication tool for students, parents, and staff of Corpus Christi Catholic School. As a Catholic community, we continue our journey towards deepening our relationship with God, a relationship rooted in faith. We look forward to sharing a new year of learning together.

Mrs. C Peacher – Principal

Ms. N Jani – Assistant Principal. Mrs. N Mueller – Assistant Principal

Corpus Christi School Mission

Our mission is to inspire our students to grow academically, socially and spiritually, so as to reach their full potential as Catholic citizens.

Corpus Christi School Vision

Our vision is that every day is a new beginning as we strive together to make a difference and live our lives with a purpose guided by the teachings of Christ.

Corpus Christi School Hours

Grade	Mon, Tues, Wed, Fri	Thursday
AM Kindergarten	8:41 AM – 11:46 AM	*NO Classes Thursday
PM Kindergarten	12:17 AM – 3:22 PM	*NO Classes Thursday
Grades 1-9	8:44 AM – 3:22 PM	8:44 AM – 12:22 PM

Office Hours: 8:00am -4:00pm

Check our website www.corpuschristi.ecsd.net regularly for the most current dates.

Follow the School Instagram Account: @corpuschristi_ECSD

**Hours and Dates are always Subject to Change*

Corpus Christi - Important Dates

*First Day of Instruction Grades 1-9 - September 2, 2025.

*Last Day of Instruction Grades 1-9 - June 23, 2026

Early Dismissal Switch Days

There will be TWO early dismissal switch dates for the 2025-2026 school year.

Thursday, December 18 - 3:22 PM dismissal and Friday, December 19 - 12:22 AM

Thursday, March 26 PM - 3:22 PM dismissal and Friday, March 26 - 12:22 AM

There will be two site-based professional development days at the school. There will be no school on September 19, 2025, and January 30, 2026. There is also an ECSD Faith Development Day for staff on February 25 and there will be no school for students on this day.

Please be sure to regularly check our School and Division calendars at www.corpuschristi.ecsd.net for detailed and updated dates.

ECSD SCHOOL CALENDAR 2025-2026



First Day of Operation
August 28, 2025
 First Day of Instruction
September 2, 2025
 Last Day of Instruction
June 23, 2026
 Last Day of Operation
June 24, 2026

July 2025							August 2025							September 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30				
							31													

October 2025							November 2025							December 2025						
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5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

January 2026							February 2026							March 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				

April 2026							May 2026							June 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2	1	2	3	4	5	6	
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
							31													

- Non-instructional day
- Non-operational day
- Cancellation of early dismissal
- Early dismissal
- Statutory Holiday - Office/School Closed
- Named Holiday - Office/School Closed

Labour Day	Sept 1
Truth & Reconciliation Day	Sept 30
Thanksgiving Day	Oct 13
Remembrance Day/Fall Brk	Nov 10-12
Christmas Vacation	Dec 22 to Jan 2
Family Day	Feb 16
Faith Development Day/ID	Feb 25
Teachers' Convention	Feb 26-27
Spring Break	Mar 30 to Apr 6
Good Friday	Apr 3
Easter Monday	Apr 6
Victoria Day Weekend	May 15-18

MONTH	Operational Days	Instructional Days
August	2	0
September	20	20
October	22	22
November	17	17
December	15	15
January	20	20
February	19	16
March	20	20
April	18	18
May	19	19
June	18	17
Total	190	184

CORPUS CHRISTI GENERAL INFORMATION

ACCIDENTS

First aid is administered to any child experiencing an injury at school. If the injury is a minor scratch or bump, first aid is administered at the school and no contact will be made if deemed necessary. If the injury or illness is such that we think the parents should be made aware, the parents are notified by phone. All accidents are recorded in accordance with ECSD district policy. It is imperative that we have current information in the event of an emergency. *Please notify the office of any changes of work numbers, home numbers and emergency contacts so someone can be reached at all times. It is critical that the school has the correct contact information at all times.

ATTENDANCE AND LATES



Punctuality and regular attendance at school are important factors that affect your child's achievement. Parents have the responsibility to ensure that their children attend regularly and arrive on time.

When your child is going to be late or absent from school, it is important that you inform the school. The best and easiest way to enter your child's attendance through the Parent PowerSchool Portal, please contact the school at 780-409-2606 (24-hour line) and leave a message stating your child's name, teacher, date, and the reason for the absence or late arrival.. It is very important for parents to let the school know when their child will be absent from school.

Late Arrival: Students who come late to school must enter through the front door and will be provided with a late slip to enter their classroom.

Student Sign-Out Procedures: From time to time a student may need to leave the school property in the middle of the school day for a medical appointment or may be going home ill. We ask that all students leaving the school property during school hours please be signed out at the office by the parent/guardian who is picking him/her up.

BICYCLES, SCOOTERS, SKATEBOARDS AND ROLLERBLADES



Students who bring bicycles to school do so at their own risk. We are not responsible for loss or damage to the bicycles. All bicycles **MUST BE LOCKED** individually in either of the two bicycle racks located to the Southeast and Southwest of the school. Please ensure that a safe and durable lock is purchased for your child's bicycle. The bicycle racks are out-of-bound areas for children during the operational day. Children are required to wear bike helmets for their safety.

For the safety of all students: bicycles, scooters, skateboards and roller blades are not to be used on school property during regular school hours and must be walked by students to avoid collisions or injuries.

CLOSED CAMPUS

Students are not permitted to leave the school grounds during noon hour unless they live within walking distance of the school and are on an Established *Home for Lunch* list maintained in the office. The only exceptions to leaving the school at lunchtime is when a parent/guardian picks the student up and signs them out.

COLD WEATHER POLICY

The suggested guideline according to ECS district policy, is that the students do not go outside if the temperature is -20C or colder, or if the temperature and wind chill factor are -20C or colder. The temperature will be taken from Environment Canada's 24-hour weather website.

Please ensure that your child comes to school dressed appropriately for the weather conditions. Your child will not have an enjoyable recess experience if they are not appropriately dressed.

Recess time is a vital time for students to exercise, eat a snack, be refreshed, and build socialization skills. Whenever recess is cancelled outdoors, an inside supervised recess break will occur.

In the morning during inclement weather (-20C) the students are to go to their designated door. Doors will be open at 8:25 am to allow students in when the weather drops below -20C degrees.

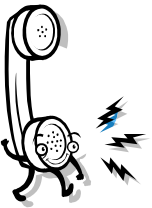
COMMUNICATION

Open and positive communication between the home and school is one of the most important contributions we can make for the educational development of children who attend Holy Family School. Together we will build a positive, caring, and respectful learning environment for all children.

The Agenda Books are an excellent means of communication, and we encourage families to utilize this tool. A Principal Update will be shared with our families throughout the year and the link is sent to all families when it is available. These digital update newsletters are available as well on our website throughout the year.

Student Led Conferences will be scheduled throughout the year, but we encourage you not to wait for them if you feel a need to meet with your child's teacher. Together we will help all students achieve their personal best.

If you have concerns regarding your child, please discuss the situation with the teacher first as they are always your person of first contact. If the situation is not resolved, discuss your concern with a member of the administration team. It is our experience that good communication results in positive resolutions.



LUNCHTIME

All students are welcome to enjoy the privilege of eating lunch at school. *We do not have microwave ovens for students use. Families are asked not to send food items that are microwaveable. Specific routines and expectations will be reviewed with students. Students are expected to:

*Remain seated.

*Clean up after themselves

*Follow directions of supervisors/monitors

MEDICATION ADMINISTRATION



The primary responsibility for training staff shall rest with the parents of the student with the medical conditions. Parents need to ensure that accurate, complete information about their child's medication management is shared with all partners.

Please be aware that in order for school staff to do so, parents must complete a "Request For Administration of Medication At School" form and have it signed by your family doctor. The school will administer the medication according to the doctor's prescription, provide safe, limited access storage and shall keep a record of each student receiving medication. Medication will be kept in a locked, secured spot within the school. A doctor's signature is required.

Medical Alert

If your child has a condition that requires special medication, please complete the "Medical Alert Form" as accurately as possible. Complete and return it to the school as indicated each year. It is important that you keep us informed of any changes in your child's medical status.

PARISH NEWS



Corpus Christi Catholic Parish is located at 2707-34 Street NW Edmonton and is our home parish. We will visit the parish for mass and members of the parish team will visit our school and classrooms regularly throughout the school year.

Contact the Parish: Phone: 780-466-7576. Website: www.corpuschristi-edm.ca

PEANUT AND NUT ALLERGIES

Children with severe peanut allergies may require special circumstances involving their classroom community. At Corpus Christi, we will cooperate with one another to provide a safe environment for all. ECSD policy requires that any food items that are made available for consumption by all children in a classroom must have a list of ingredients attached whether purchased or homemade. Please keep this in mind for all classroom celebrations and parties or when you are providing snacks or food for your child's classmates. We are an Allergy Aware School.

PICKING UP AND DROPPING OFF STUDENTS - IMPORTANT SAFETY

The safety of our students at Corpus Christi School is of primary concern. All students **MUST** wait at their designated doors until the bell rings in the morning and staff open the door for entry. **PARENTS AND GUARDIANS** are requested to follow all rules of the road and drop off area and to obey the street signs. Please ensure that your children follow safety procedures when getting into or leaving your car. They should cross at the crosswalk and follow the Safety Patrol's and staff members' directions. We can only ensure safety with everyone's cooperation. For the safety of our children please do not park at or near crosswalks when dropping off/picking up your children. Parents are not to drop off their children in the bus zones located at the front of the school.

SCHOOL DOOR AND SAFETY



For safety reasons, all classes are assigned an entrance and an exit door. Students always enter and exit by their same designated door. If parents or siblings are picking up their child at regular dismissal times, the designated entrance and exit doors must be used, not the front door.

We ask that all parents and guardians remain out of the classroom hallways until the bell rings. At no time do we want any parents to feel unwelcome, yet we must always put the safety and the education of our students first.

We also ask that the only door the parents use to enter the building is the front entrance as we need to know who is in our school at all times. All doors will be locked throughout the day and we ask that you do not open these doors for any reason to anyone. If you need access to the school during school hours, please press the doorbell on the metal security device at the front entrance to gain access.

Student outdoor supervision starts at 8:25 a.m. in the morning – please do not drop your children off prior to this time as they will be unsupervised.

SUPERVISION

Supervision is provided at school and in the field for the fifteen (15) minute period preceding the morning classes, as well as during recess periods (morning, noon). Students are expected to go directly home following dismissal at the end of the school day. For safety reasons, we ask that NO STUDENTS arrive before 8:25am as there is no supervision prior to that time.

VISITORS AT CORPUS CHRISTI

Visitors are always welcome at Corpus Christi School. For security purposes, we ask that all visitors enter through the front door after buzzing the doorbell and being given access. We also require that you check in at the office and sign in. If parents wish to meet with their child's teacher, we ask that you call in advance to make an appointment with the teacher directly at a mutually convenient time.

STUDENT CODE OF CONDUCT

GENERAL EXPECTATIONS

Corpus Christ School focuses on a welcoming, caring, respectful and safe learning environment. Our Student Code of Conduct will continue to be developed by our school community based on input from students, parents and staff. The students and staff of Corpus Christi School are all afforded the rights as set out by the Alberta Human Rights Act and the Canadian Charter of Rights and Freedoms within the school setting. Pursuant to the Alberta Human Rights Act and the Canadian Charter of Rights and Freedoms, students and staff members are protected from discrimination. More specifically, discrimination refers to any conduct that serves to deny or discriminate against any person or class or persons regarding any goods, services, accommodation, or facilities that are customarily available to the public, and the denial or discrimination is based on race, religious beliefs, color, gender, physical disability, mental

disability, ancestry, place of origin, marital status, source of income, family status or sexual orientation. Students, parents, and guardians are to conduct themselves in a respectful manner that contributes to a welcoming, caring, respectful, and safe learning environment that respects diversity and fosters a sense of belonging.

Expectations of students and school policies are outlined at the beginning of the school year and are regularly reviewed with students. Students and staff at Corpus Christi School aspire to the ideals and core values set out by Edmonton Catholic Schools and Alberta Education Competencies.

EXPECTED BEHAVIOR FOR STUDENTS

A student has the responsibility to:

- attend school regularly and punctually,
- be ready to learn and actively engage in and diligently pursue the student's education,
- ensure that the student's conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging,
- respect the rights of others in the school,
- refrain from, report and not tolerate bullying or bullying behavior directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means,
- comply with the rules of the school and the policies of the School Division,
- co-operate with everyone authorized by the School Division to provide education programs and other services,
- be accountable to the student's teachers and other school staff for the student's conduct and positively contribute to the student's school and community.

EXPECTATIONS OF PARENTS/GUARDIANS

EDUCATION ACT AND DISTRICT AP 351-PARENT/GUARDIAN RESPONSIBILITIES

A parent/guardian, as a partner in education, has the legislated responsibility to:

- act as the primary guide and decision-maker with respect to the child's education,
- take an active role in the child's educational success, including assisting the child in complying with the child's legislated responsibilities,
- ensure that the child attends school regularly,
- ensure that the parent's/guardian's conduct contributes to a welcoming, caring, respectful and safe learning environment,
- co-operate and collaborate with school staff to support the delivery of specialized supports and services to the child,
- encourage, foster and advance collaborative, positive and respectful relationships with teachers, principals, other school staff and professionals providing supports and services in the school, and engage in child's school community.
- cooperate and collaborate with school staff to support the delivery of specialized supports and services to their child;
- encourage, foster and advance collaborative, positive and respectful relationships with teachers, principals, other school staff and professionals providing supports and services in the school; and
- engage in the child's school community.

Students and staff are responsible to ensure that their conduct contributes to a welcoming, caring, respectful, and safe learning environment that respects diversity and fosters a sense of belonging. Parents have a corresponding responsibility under section 16.2(a) of the School Act to help their child meet his/her responsibilities. Parents have an important role to play, whether they are in the school regularly or not, to:

- make sure your child attends school regularly and punctually
- pay attention to how you talk about the school, staff, other students and their families in front of your child
- speak respectfully to and about school staff
- recognize and respect the principle of "first contact." This means that the person(s) who have the concern, have a responsibility to begin addressing the concern directly with those persons with whom they have the concern before taking their concern elsewhere.
- model kindness and peaceful problem solving when you have a conflict

ACADEMIC INTEGRITY POLICY

We believe academic integrity reflects the profile of a learner at Corpus Christi. We value honesty, trust, fairness, respect, and responsibility are integral for teaching, learning, and assessment within our school community. All members of the school community are expected to act in a principled manner. We strive to instill a positive attitude towards learning by encouraging students to develop the skills needed for an honest approach to academic work.

SCHOOL RESPONSIBILITIES

Academic integrity is the responsibility of the school, the administrator, teachers, staff, parents, and students.

The school must take steps to ensure staff, students and parents understand what academic integrity is and the ethical issues related to academic integrity.

- Academic integrity needs to be taught and supported throughout a child's education.
- Our focus is on teaching the skills and attitudes needed for a culture of academic integrity, rather than constantly monitoring the application of the rules. (Carroll, 2012)
- Academic integrity is expected when students are engaged in inquiry, working on assessments, using technology, using artificial intelligence, communicating ideas, and reflecting on their learning.
- Students are taught to have integrity, take ownership of their own work, and respect and acknowledge the work of others.

In order to promote a culture of academic integrity, the school is responsible for:

- ensuring a safe and encouraging learning environment
- ensuring all members of the school community, including parents, understand the value of academic integrity.
- ensuring all students adhere to the principles of academic integrity appropriate for their developmental ability; if a student engages in academic misconduct, the school will provide the student with support in a positive manner.
- ensuring that students understand that knowledge can come from multiple sources.

STUDENT RESPONSIBILITIES

We expect all students to complete their schoolwork to the best of their ability and to demonstrate integrity and honesty by completing their work themselves. Students are also expected to value the attitudes and skills of being a principled communicator in all learning and assessment.

As participants in a culture of academic integrity, students are responsible for:

- working both independently and cooperatively, depending on the situation.
- demonstrating Alberta Education student competencies of managing information.
- applying the self-management, research, communication, thinking, and social skills they have learned.

- acknowledging help received from parents, group members, other people and artificial intelligence.
- using correct citation skills, as taught, to credit the words, ideas, and work products of others.

ELECTRONIC DEVICE POLICY

- Students are not encouraged to bring and carry their own electronic devices to school.
- Bringing electronic devices to school are at the students' own risk as the school will not be responsible for the safe keeping of devices if a student chooses to bring the device.
- Students who choose to bring devices to school are expected to put electronic devices of all types in their lockers at the beginning of the school day and keep them there until the end of the school day.
- Students who bring electronic devices to school are not permitted to use their devices in the school and on the school property unless directed by the teacher to do so as a part of their learning or instruction. If a device is used without direct permission, it will be confiscated and it will be kept in the office and returned at the end of the day.
- Students are not permitted to use electronic devices at any breaktimes in the day.
- Students are not to walk down the hallway or enter class with headphones or earbuds in place.
- When repeated infractions of the electronic device policy take place, parents may be contacted, and further consequences may result.
- Both parents/guardians and students must understand that communicating via texts or phone calls from any device during the school day is prohibited. We expect that if parents/guardians need to contact their child during the school day, they will do so by contacting the main office. In reverse, if students need to contact their parent/guardian, this is to be done via the office.
- Students and parents/guardians are expected to read and sign our ECSD Joint Use Agreement and Device Use Policy (DUP), as well as read and understand the digital citizenship information.
- Students should not take pictures of other students and should not post any pictures or videos on websites as this violates privacy. Parents/Guardians and the School need to teach students to use technology responsibly so that students continue to ensure their privacy and to maintain the privacy of others.

SOCIAL MEDIA POLICY

The use of social media—Facebook, Snapchat, TikTok, Twitter, Discord, Instagram, etc.—to post information, opinions, or pictures of students, school staff or school events is not permitted. No students, staff members, parents or members of the outside public are permitted to post any information, pictures, or opinions about the school community without prior permission, and should this happen, it could become a legal matter involving the police and legal counsel.

STANDARDS OF STUDENT DRESS

In Edmonton Catholic Schools, students are expected to dress in a manner that honors the dignity of the human person, who was created in the image of God, and that supports an inclusive, welcoming, caring, respectful, safe, and Catholic learning environment that promotes the well-being of all. Students are expected to present themselves in a way that enhances the school's learning climate and respects the age range and diversity of our school community.

Students are expected to dress in a manner which is appropriate for the school day or for any school sponsored event. All students shall come to school dressed in a comfortable manner that allows them to be authentically who they are, while also meeting the standards in this document. Student dress must maintain personal safety and the safety of the school community.

Students who do not meet the Standards of Student Dress will be required by the school principal or their designate to meet the standards before participating in school activities. Schools will facilitate the enabling of students to meet the standards in such situations whenever possible.

Students at Corpus Christi Elementary/Junior High School must wear:

- A shirt or the equivalent (top) with opaque fabric in the front, back, and sides under the arms that is opaque or solid in color.
- Illustrative examples of tops: t-shirts, sweatshirts, sweaters, tank tops
- Pants or the equivalent (bottoms)
 - Illustrative examples of bottoms: jeans, leggings, sweatpants, skirts, dresses, shorts
 - Activities may require specific clothing for safety or curriculum purposes (phys ed, field trips, presentations).
- Shoes that fit securely and do not pose risk of injury to the wearer or other people in the school
- Students must have indoor and outdoor footwear at school
- Activities may require specific footwear for safety or curriculum purposes (phys ed, field trips, presentations)
- Bare feet/sock feet are not permitted either indoors or outdoors for safety reasons unless required for curricular purposes.
- Courses or activities may require specific attire for safety or curriculum purposes (ie: CTF/CTS, PE, science labs, field trips)
- Students must wear clothing that completely covers underwear and undergarments.

Students at Corpus Christi Elementary/Junior High School may wear, as long as they are in alignment with this standard's philosophy:

- Headwear that is specifically required for cultural purposes or religious observance (i.e. hijab, yarmulke, turban, etc) or for medical reasons in consultation directly with the principal.
- Headwear must allow the face to be visible to staff and not interfere with the line of sight of any student or staff.
- Hoodies are permitted to be worn in the school and on school sponsored activities or events with the hood down to ensure visibility of the student's face and person.
- Clothing with logos or text on clothing must be positive in nature, respectful, or imply or encourage a healthy lifestyle/choices for children and youth in a Catholic school environment.

Students at Corpus Christi Elementary/Junior High School may not wear:

- Articles of clothing, jewelry, or accessories that indicate or suggest membership in or affiliation with any group or organization that does not support a welcoming, caring, respectful, safe, Catholic learning environment that respects diversity and fosters a sense of belonging.

- Articles of clothing that discriminate based on age, religion, gender, gender identity/expression, body type, race, ability, and socio-economic status
- Articles of clothing with words or text that depict or imply hate, violence, profanity, drugs/drug use, alcohol/alcohol use, sexual activity, or criminal activity.

My child and I have read and discussed the information in this Agenda Handbook.

Date

Student signature

Parent signature



